



# Balaklava Football and Netball Club

## Netball Bylaws 2024

1. These by-laws are for the Balaklava Football and Netball Club, however specific for the Balaklava Netball Club.

**2. Affiliation**

2.1 The Balaklava Netball Club will affiliate with the Adelaide Plains Netball Association and be guided by the 'Rules' of that body.

**3. Committee**

3.1 The Netball Operating Committee will be approved by the Management Committee, it will comprise of the Netball Vice President, Administration Manager, Senior Netball Manager and Junior Netball Manager.

3.2 The Management Committee can co-opt other members onto the Operating Committee if required.

3.3 Operating Committee meetings may be called as often as they deem necessary, ideally prior to a Management Committee meeting.

**4. Uniform**

The uniform shall consist of the colours of green, gold and white to the pattern supplied by the club to the Adelaide Plains Netball Association – Uniform Matrix. Bottle green or black sports briefs or Bottle green shorts to comply with Netball SA regulations. Length of uniform to comply with Netball SA regulations.

**5. Registration & Subscriptions**

5.1 The registration cut-off date will be determined by the Operating Committee.

5.2 All senior players must be registered prior to the first senior trial. All junior players must be registered prior to the first junior training.

5.3 The annual subscription of members shall be determined by the Management Committee at the first general meeting after the Annual General Meeting.

**6. Selections**

6.1 JUNIORS: During the minor rounds of the season, players will be given equal court time in all junior grades.

6.2 ~~In~~ non-competitive junior grades each player will be given the opportunity to rotate through all positions during the season

6.3 In competitive junior grades coaches will encourage versatility and ensure that positional movement occurs, keeping all players interests and ability in mind.

6.4 If competitive junior grades make finals all players will be given some court time during each game. However, this does not mean that all players will be given equal court time - this will be left to the coaches discretion.

6.5 SENIORS: Grading of all teams shall be done by selectors, appointed by the Operating committee, and thereafter controlled by coaches of the respective teams.

6.6 There is to be a minimum of two (2) selectors on each court.

6.7 There is to be a minimum of three (3) trials for seniors.

6.8 Senior coaches are to meet and discuss senior team selection before or after training.

6.9 Concerns about team selection should be discussed with coaches in the first instance. A letter to committee should be written if these concerns are not resolved.

6.10 If a junior player is trialling for seniors, the Operating Committee hold the responsibility for player participation and the management of player numbers per team.

6.11 Fill ins – *see attachment 1*

## **7. Coaches**

- 7.1 Coaching positions are to be advertised towards the end of the season. Applications will remain open for a period of time to be determined by the operating committee.
- 7.2 All coaching applications must be put to the Operating Committee in writing. The appointment of coaches will be approved by the Management Committee.

## **8. Umpires**

- 8.1 Umpires are to receive payment for Senior and Junior matches. The payment amount will be set at the beginning of the season and will be set by the Operating Committee.
- 8.2 Badged umpires will be paid for every game they umpire.

## **9. Club votes**

- 9.1 The coach of each team will determine who selects best players of each match. Appropriate selectors could include umpires, opposition coach or a spectator.
- 9.2 Votes shall be counted by two of the following - the Netball Vice President, Records Officer, the Senior Netball Manager or the Junior Netball Manager at the conclusion of the minor round.
- 9.3 Club votes will be three (3) votes for best player and one (1) vote for second best player. In the event of a tie, the required number of trophies will be rewarded to both or all players involved. There will be no countback.

### **9.4 JOY RYAN YOUTH AWARD**

will be selected by the Operating Committee using the following criteria:

- Recipient must be 25 years and under.
- Displays exceptional team values and sportsmanship.
- Displays a willingness to take on roles and capacities around the club over and above that of a player, often of their own accord.
- Displays an outstanding contribution to the promotion and betterment of the club through service.

### **DIANE GREGOR CLUB PERSON OF THE YEAR**

will be selected by the Operating Committee using the following criteria:

- Recipient must display/represent values of the commitment, participation, fair go, enthusiasm, dedication and positive promotion of the game of netball for the benefit of the Balaklava Netball Club.
- Not exclusively a player or necessarily a fully paid member.
- No age or gender limitations shall apply.
- Must relate specifically to the current year of competition.

## **10. Grievances**

- 10.1 If a player or member has a grievance or concern, they will approach:

- coach
- Junior Netball Manager OR Senior Netball Manager.
- Committee

*See Attachment 2 for the full Grievance Policy*

## **11. Child Protection**

- 11.1 All volunteers and players over the age of 14 working with children are required to hold a current Working with Children Check as per the South Australian government guidelines.
- 11.2 The BFNC Club Secretary is required to sight and keep a record of these.
- 11.3 Picking up and dropping off children policy – *see attachment 3*

## **12. Communication**

*See attachment 4*

**13. Code of Conduct**

13.1 Balaklava Netball Club follows the code of conduct of Adelaide Plains Netball Association and Netball SA. In the event of an incident *see attachment 5* for further procedures.

**14. Alterations**

14.1 No alteration or addition will be made to the by-laws, except at the Annual General Meeting or a Special Meeting, called for that purpose, and notice of all motions to alter or add to the by-laws shall be given to Management Committee twenty one (21) days prior to the Annual General Meeting, or fourteen (14) days prior to a special meeting.

14.2 The secretary shall forward such notices of motion to each Management Committee member at least twenty one (21) days prior to the Annual General Meeting or fourteen (14) days prior to a special meeting.

## **ATTACHMENTS**

### ***Attachment 1* COURT TIME POLICY FOR FILL INS**

If a player has registered as a fill-in they will be allocated to a team (not including A1 or A2) at the beginning of the season.

If there is a gap the coach should look at the grades below to draw up, taking into account ↵ Adelaide Plains Netball Association Bylaw 27 under player qualification in relation to the number of games played up.

Fill-ins can be picked as bench players for their allocated team and can be used if there is an injury or illness or given minimal court time for qualification.



## **Attachment 2 BALAKLAVA NETBALL CLUB GRIEVANCE POLICY**

If a player or member has a grievance, we encourage anyone with concerns to approach:

- Coach
- Junior Netball Manager OR Senior Netball Manager
- Then the Management Committee if concerns are not resolved.

The Grievance Policy is to be the initial point of contact for players and members and associates to discuss matters of concern.

The following process when addressing any such matters:

- Listen to the concern.
- Provide conciliation processes to resolve matters.
- Undertake further investigations if required to obtain information to clarify the situation and establish the facts.
- Ascertain whether there are any existing club policies that deal with the issue.
- If so, discuss these as they apply to the situation.
- Offer mediation where appropriate – work together with the parties involved to achieve a positive outcome.
- Escalate the issue to Committee level where the matter remains unresolved or where the degree of seriousness warrants full committee consideration and/or intervention.

**Attachment 3 PICKING UP AND DROPPING OFF CHILDREN POLICY**

Ensure parents/guardians know the time of practice and when they are expected to collect their children.

All coaches shall have a register of parent/guardian emergency contact numbers.

If parents/guardians are late, coaches will try to make contact with them and wait with the child until they are collected.

If this occurs on more than two occasions the parent/guardian will be asked to stay at training with the child.

#### **Attachment 4 COMMUNICATION POLICY**

Communication will be used for sharing club news and information with our members. Communication will be timely, appropriate and related to club business.

Communication will protect members' privacy, maintain clear boundaries and ensure that bullying and harassment does not occur.

##### **Website**

Our website will include current information on competitions, social events, committees, policies, constitution, rules and by-laws.

No offensive content or photos will be published on the website.

If publishing a photo of a child, we will first seek permission from their parent/guardian.

##### **SMS and email**

SMS messages and email may be used by committee members, coaches & team managers to provide information about training, club sanctioned social events and other club business.

SMS messages should be short and about club/team events/notifications.

Email communication will be used when more information is required.

##### **Social Media**

All social media postings, blogs, status updates and tweets will be treated as public 'comment'.

##### **Electronic communication**

Should be about club matters.

Should respect and maintain the privacy of members.

Must not offend, intimidate, humiliate or bully another person.

Must not bring the club into disrepute.

Must not be misleading, false or injure the reputation of another person.

Abusive, discriminatory, intimidating or offensive statements will not be tolerated.

Communication involving children will be directed through their parents.

Members face disciplinary action if not in compliance with the club's communication policy as outlined in our club code of conduct policy.



## **Attachment 5 CODE OF CONDUCT POLICY FOR**

Players, Officials, Parents, Carers & Supporters.

Show respect at all times.

Be positive and encouraging.

Strive to achieve to the best of your ability at all times.

Learn the rules and always play to them.

Verbal abuse, swearing and un-sportsmanlike conduct are reportable actions and will not be tolerated.

Consequences/Disciplinary Action.

### **PLAYERS**

The Management Committee reserves the right to

1. Warn the player and counsel their behaviour.
2. Suspend the player for a period of time.
3. De register the player.

### **OFFICIALS**

The Management Committee reserves the right to

1. Warn the official and counsel their behaviour.
2. Dismiss the official where player welfare and club reputation is deemed to be at risk.

### **PARENTS/SUPPORTERS/CARERS**

The Management Committee reserves the right to

1. Give first and final warning where behaviour is not acceptable.
2. Place restrictions on parent/supporter/carers at games & club events.
3. Attendance ban from the BNC for a set period of time.