



Balaklava Football and Netball Club

Netball Bylaws 2023

Updated: BFNC Special meeting 17th February 2023

1. These by-laws are for the Balaklava Football and Netball Club, however specific for the Balaklava Netball Club.
2. **Affiliation**
 - 2.1 The Balaklava Netball Club will affiliate with the Adelaide Plains Netball Association and be guided by the 'Rules' of that body.
3. **Committee**
 - 3.1 The Netball Operating Committee will be nominated by the Management Committee, it will comprise of the Netball Vice President, Senior Netball Manager and Junior Netball Manager.
 - 3.2 The Management Committee can co-opt other members onto the Operating Committee if required.
 - 3.3 Operating Committee meetings may be called as often as they deem necessary, ideally prior to a Management Committee meeting.
4. **Uniform**

The uniform shall be:

 - Seniors, 17&U, 15&U, 13A&U, 13B&U, 10&U – Club dress in the club colours of green, gold and white to the pattern supplied by the club. Bottle green or black sports briefs to comply with Netball SA regulations. Length of uniform to comply with Netball SA regulations.
5. **Registration & Subscriptions**
 - 5.1 The registration cut-off date will be determined by the Management Committee.
 - 5.2 All senior players must be registered prior to the first senior trial. All junior players must be registered prior to the first junior training.
 - 5.3 The annual subscription of members shall be determined by the Management Committee at the first general meeting after the Annual General Meeting.
 - 5.4 All subscriptions must be paid prior to the third game of the season.
6. **Selections**
 - 6.1 JUNIORS: During the minor rounds of the season, players will be given equal court time in all junior grades.
 - 6.2 In order to create versatile players, in U13&U each player will be given the opportunity to play at least 2 quarters in each position during the first round. After the completion of the first round, coaches should continue to encourage positional movement with players interest and ability in mind. In U15&U and U17&U, players will be given the opportunity to have at least 4 quarters in each area of the court (Attack, defence and midcourt) across the season. In 10&U players will rotate through.

- 6.3 If 15&U, 13A&U and 13B&U make finals, all players will be given some court time during the game. However, this does not mean that all players will get equal court time – this will be left to the coaches discretion.
- 6.4 If 17&U make finals, court time for players will be at the coaches discretion. All players may not receive time on the court.
- 6.5 SENIORS: Grading of all teams shall be done by selectors, appointed by the Management committee, and thereafter controlled by coaches of the respective teams.
- 6.6 There is to be a minimum of two (2) selectors on each court.
- 6.7 There is to be a minimum of three (3) trials for seniors.
- 6.8 Senior coaches are to meet and discuss senior team selection before or after training.
- 6.9 Concerns about team selection should be discussed with coaches in the first instance. A letter to committee should be written if these concerns are not resolved.
- 6.10 If a junior player is trialling for seniors, the Operating Committee hold the responsibility for player participation and the management of player numbers per team.
- 6.11 Fill ins – *see attachment 1*

7. Coaches

- 7.1 Coaching positions are to be advertised at the end of each season. Applications will remain open for a period of time to be determined by the operating committee.
- 7.2 All coaching applications must be put to the Management Committee in writing.

8. Umpires

- 8.1 Umpires are to receive payment for Senior and Junior matches. The payment amount will be set at the beginning of the season and will be set by the Management Committee.
- 8.2 Badged umpires will be paid for every game they umpire.

9. Club votes

- 9.1 The coach of each team will determine who selects best players of each match. Appropriate selectors could include umpires, opposition coach or a spectator.
- 9.2 Votes shall be counted by two of the following - the Netball Vice President, the Senior Netball Manager or the Junior Netball Manager at the conclusion of the minor round.
- 9.3 Club votes will be three (3) votes for best player and one (1) vote for second best player. In the event of a tie, the required number of trophies will be rewarded to both or all players involved. There will be no countback.
- 9.4 JOY RYAN YOUTH AWARD will be selected by the Operating Committee using the following criteria:
 - Recipient must be 25 years and under.

- Displays exceptional team values and sportsmanship.
- Displays a willingness to take on roles and capacities around the club over and above that of a player, often of their own accord.
- Displays an outstanding contribution to the promotion and betterment of the club through service.

DIANE GREGOR CLUB PERSON OF THE YEAR will be selected by the Operating Committee using the following criteria:

- Recipient must display/represent values of the commitment, participation, fair go, enthusiasm, dedication and positive promotion of the game of netball for the benefit of the Balaklava Netball Club.
- Not exclusively a player or necessarily a fully paid member.
- No age or gender limitations shall apply.
- Must relate specifically to the current year of competition.

10. Grievances

10.1 If a player or member has a grievance or concern, they will approach:

- coach
- Junior Netball Manager OR Senior Netball Manager.
- Committee

See Attachment 2 for the full Grievance Policy

11. Child Protection

11.1 All volunteers working with children are required to hold a current Working with Children Check as per the South Australian government guidelines.

11.2 The BFNC Club Secretary is required to sight and keep a record of these.

11.3 Picking up and dropping off children policy – *see attachment 3*

12. Communication

See attachment 4

13. Code of Conduct

13.1 Balaklava Netball Club follows the code of conduct of Adelaide Plains Netball Association and Netball SA. In the event of an incident *see attachment 5* for further procedures.

14. Alterations

14.1 No alteration or addition will be made to the by-laws, except at the Annual General Meeting or a Special Meeting, called for that purpose, and notice of all motions to alter or add to the by-laws shall be given to Management Committee twenty one (21) days prior to the Annual General Meeting, or fourteen (14) days prior to a special meeting.

14.2 The secretary shall forward such notices of motion to each Management Committee member at least twenty one (21) days prior to the Annual General Meeting or fourteen (14) days prior to a special meeting.

ATTACHMENTS

***Attachment 1* COURT TIME POLICY FOR FILL INS**

If a player has registered as a fill-in they will be allocated to a team (not including A1 or A2) at the beginning of the season.

If there is a gap the coach should look at the grades below to draw up, taking into account 5 games up rule.

Fill-ins can be picked as bench players for their allocated team and can be used if there is an injury or illness or given minimal court time for qualification.

***Attachment 2* BALAKLAVA NETBALL CLUB GRIEVANCE POLICY**

If a player or member has a grievance, we encourage anyone with concerns to approach:

- Coach
- Junior Netball Manager OR Senior Netball Manager
- Then the Management Committee if concerns are not resolved.

The Grievance Policy is to be the initial point of contact for players and members and associates to discuss matters of concern.

The following process when addressing any such matters:

- Listen to the concern.
- Provide conciliation processes to resolve matters.
- Undertake further investigations if required to obtain information to clarify the situation and establish the facts.
- Ascertain whether there are any existing club policies that deal with the issue.
- If so, discuss these as they apply to the situation.
- Offer mediation where appropriate – work together with the parties involved to achieve a positive outcome.
- Escalate the issue to Committee level where the matter remains unresolved or where the degree of seriousness warrants full committee consideration and/or intervention.

Attachment 3 PICKING UP AND DROPPING OFF CHILDREN POLICY

Ensure parents/guardians know the time of practice and when they are expected to collect their children.

All coaches shall have a register of parent/guardian emergency contact numbers.

If parents/guardians are late, coaches will try to make contact with them and wait with the child until they are collected.

If this occurs on more than two occasions the parent/guardian will be asked to stay at training with the child.

Attachment 4 COMMUNICATION POLICY

Communication will be used for sharing club news and information with our members. Communication will be timely, appropriate and related to club business.

Communication will protect members' privacy, maintain clear boundaries and ensure that bullying and harassment does not occur.

Website

Our website will include current information on competitions, social events, committees, policies, constitution, rules and by-laws.

No offensive content or photos will be published on the website.

If publishing a photo of a child, we will first seek permission from their parent/guardian.

SMS and email

SMS messages and email may be used by committee members, coaches & team managers to provide information about training, club sanctioned social events and other club business.

SMS messages should be short and about club/team events/notifications.

Email communication will be used when more information is required.

Social Media

All social media postings, blogs, status updates and tweets will be treated as public 'comment'.

Electronic communication

Should be about club matters.

Should respect and maintain the privacy of members.

Must not offend, intimidate, humiliate or bully another person.

Must not bring the club into disrepute.

Must not be misleading, false or injure the reputation of another person.

Abusive, discriminatory, intimidating or offensive statements will not be tolerated.

